



SAMPLE OF NOMINATION LETTER

INNER WHEEL DISTRICT 326

ELECTION FOR DISTRICT EXECUTIVE COMMITTEE FOR THE YEAR 2022-23

Inner Wheel Club of _____ is pleased to nominate its Member _____ as a candidate for the post of district _____ of IW District _____ for Inner Wheel Year _____

Certified that this Resolution was adopted at the General Body Meeting of our Club held on (Date) _____ at (Venue) _____.

For and behalf of Inner Wheel Club of _____

She has paid her Club dues fully for Inner Wheel Year _____.

President / Secretary's Signature

OFFICE HELD IN INNER WHEEL - PAST AND PRESENT

(Must Mention Joining Date & Year)

Posts at the Club level to be mentioned of President / Vice-President/ Secretary / Treasurer / ISO / Editor.

<u>Club Level</u>	<u>Year</u>	<u>District Level</u>	<u>Year</u>
1			
2			
3			
4			
5			
6			
7			

Note :

- Club seal is mandatory in all the forms of the nominee.
- Candidate should have joined Inner Wheel for five years at time of sending nomination.
- A candidate can send her nomination to District Office only for the entry post (that is Distirct ISO in our District) maximum for 3 times.
- Canditane membership form with the signature of the District Chairman or District Secretary with the nomination form must provide. Club should provide their date of joining in Inner Wheel.



CONSENT LETTER

I, _____ hereby accept the Nomination by me Club as a candidate for the post of District _____ for the year _____.
Signature of the Candidate

3. ELECTIONS AT ASSOCIATION LEVEL

Association Elections:

- Elections to different posts are held throughout the year.
- As different ballot papers are received by the Club, one should be careful.
- It is the duty of the District Chairman with the Executive to guide the Clubs properly.
- Association Elections are held by Postal Ballot.
- The Association Secretary sends out the Ballot papers with the Ballot Envelope to the Club President.
- It is essential that the official Ballot paper should have been signed by the Association President, Immediate Past Association President and Association Vice President.
- The Club decides at their Club Assembly and marks their choice with an X and the District number on the Envelope.
- The flap of the Envelope has to be stamped with the rubber stamp of the Club. A ballot returned in an envelope without the stamp of the Club on the flap will become invalid.
- Please post immediately, take into the account of postal delays.

The Important Elections held at Association Level:

- Internal elections for Board Directors or IIW offices if there are more than one candidate.
- Association Vice President / Deputy National Representative.
- Club President directly receives the ballots from the Association Secretary.
- Chairman must impress upon the Clubs to send their votes in time to avoid unforeseen delays in postal delivery or other problems.
- Send the ballots by Registered Post / Courier / Speed post, do not enclose any other written matter in the envelope and follow the instructions strictly to avoid invalidation of the ballots.
- The Club should also be told to cast the vote properly. Put an (X) only beside the name of the chosen candidate passed at your Club General Body Meeting. Distribute these forms at the Incoming Officers' Institute and carry them along for illustration at the official visit.
- Chairman is most important field officer to convey the significance of their power and duty towards real and effective democracy.



- Due to repeated efforts, the percentage of voting has gone up but still needs improvement. In some Districts, Clubs do not vote. Chairman receives the information copy from the Association Secretary. Kindly follow up immediately with the Clubs and send request for duplicate ballot at the earliest. Ensure that Clubs really need the duplicate ballots for; sometimes the Clubs send both the original and duplicate ballots. Thus invalidating both the ballots.

International Inner Wheel Elections:

- Clubs get confused between IIW and Association elections as they receive ballots for both the elections in December.
- For IIW Elections, last date for receipt of ballots at IIW Head Quarters is always 31st March of the year but for Association Elections, last date is given as decided by the Association.
- Club Secretary directly receives the ballot with the bio data and returning envelope from the IIW.
- For Board Director, Club has to put X against 16 names only.
- At IIW level the name of the candidate always starts with her second name, for example, if it will be Marfatia G for Gulnar Marfatia, Baljee R for Renu Baljee or Ramakrishnan K for Kamala Ramakrishnan. This must be understood properly.
- Write the name of the Club exactly as given in the Charter. Any other will make the vote invalid.
- Do not put any other letter in the envelope.
- Post the Ballot immediately; do not wait for the last date.
- Return Envelope from IIW along with the ballot must be adequately stamped and marked AIRMAIL and instructions followed. If any Club has not received the ballot by 25th December of the year, inform the Chairman and download the Ballot papers from the IIW Website along with the Ballot Envelope cover and send the Ballots as instructed.


NOMINATION OF DELEGATES TO THE DISTRICT COMMITTEE

Be careful in their appointment and selection. They must be willing to attend District Committee Meetings at the time of District Assembly and Conference. Must vote and do as the Club directs. They must report back. It is good to have the President and Secretary / Treasurer as delegates. They are ambassadors, so make the best choice.

If a delegates is unable to attend District Committee Meeting, the club President must give a letter of authority on the Club letterhead, to a Deputy Delegate, who should have served for at least one year on the Club Executive Committee to attend the meetings, each club has two casting votes, clubs having more than 50 members have one additional vote.



SAMPLE OF DISTRICT BALLOT PAPER

	Inner Wheel District _____		
	Theme _____		
	Date _____		
	For the Post of District _____		
S. No.	Name (in alphabetical order)	IWC Club	Mark X
1.			
2.			
3.			

Note: Different colour ballot papers could be used for different posts.

SAMPLE ASSOCIATION OF INNER WHEEL CLUBS IN INDIA BALLOT PAPER



For the Office of Association Vice President/
Deputy National Representative
Record your X in this column.

Names of Candidates (in alphabetical order)

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	

Kindly read the instructions carefully before exercising your vote.

***Leadership is not about the next election,
it is about the next generation.***

- Simon Sinek