



INSTRUCTIONS FOR VOTING

Please read the following instructions before exercising your vote
Put only a cross 'X' beside your choice of candidate

It is essential that the Official Ballot Paper should have been signed by the Association President, Immediate Past Association President and Association Vice President.

Put only Ballot Paper in the Ballot Envelope provided by the Association President. Please do not enclose any other correspondence in the Ballot Envelope.

The Flap of the Envelope has to be stamped with the Rubber Stamp of the Club. A Ballot sent in an Envelope without the Rubber Stamp of the Club on the Flap will become invalid when it reaches the Association Secretary.

It is essential to put your Club Name and District No on the Ballot Envelope (IN CAPITAL LETTER). If this is not complied with, the vote will be declared invalid.

Do not sign or write on the back of the Ballot Paper anything else other than a cross X on the Ballot Paper against your candidate choice.

Election is by Postal Ballot. You are advised to send Ballot Paper in the enclosed address Envelope by Regd. Post / Speed Post / Courier to the Association Secretary and the Ballot should reach on time not later than the date given by the Association Secretary.

Ballot Paper received after the date will be invalid. Kindly allow time for postal transit and to reach Association Secretary on time.

Nomination of contesting Candidates will be considered Valid only if their capitation-Association Dues have been paid (IIW, Association and District).

Votes received from Clubs, which have not paid their dues by 31st December of the current Inner Wheel Year will be declared null and void.

Ballot Envelope will be opened and the Votes counted at the 2nd AC Meeting by a registered Chartered Accountant appointed for this purpose in the presence of Association Executive.



SAMPLE OF ASSOCIATION BALLOT ENVELOPE

BALLOT PAPER Stamp required

Name of Club _____
 District No. _____

To
Ms
Association Secretary

Inner Wheel
Club of _____

Inner Wheel Club
of _____

From
 Name _____
 President _____
 Address _____

Sample of International Inner Wheel Ballot Papers and Envelope.

The Ballot papers would be received by the President. The samples of the Ballot Papers and the envelope of the International Inner Wheel are given.



**VOTING PAPER FOR
International Inner Wheel
VICE PRESIDENT**

**SAMPLE
IIW BALLOT**

Record your X in
this column.

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	
5.	Mrs. E	
6.	Mrs. F	
7.	Mrs. G	
8.	Mrs. H	

IMPORTANT - INSTRUCTIONS FOR VOTING

Please put a (X) CROSS beside your choice of Vice President

No other form of voting paper will be accepted.

More than one cross or any other mark will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2025, sealed in the special white envelope provided.



**VOTING PAPER FOR
International Inner Wheel
TREASURER**

**SAMPLE
IIW BALLOT**

Record your X in
this column.

1.	Mrs. A	
2.	Mrs. B	

IMPORTANT - INSTRUCTIONS FOR VOTING

Please put a (X) CROSS beside your choice of Treasurer

No other form of voting paper will be accepted.

More than one cross or any other mark will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2025, sealed in the special white envelope provided.



**VOTING PAPER FOR
International Inner Wheel
EDITOR**

**SAMPLE
IIW BALLOT**

Record your X in
this column.

1.	Mrs. A	
2.	Mrs. B	

IMPORTANT - INSTRUCTIONS FOR VOTING

Please put a (X) CROSS beside your choice of Editor.

No other form of voting paper will be accepted.

More than one cross or any other mark will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2023, sealed in the special white envelope provided.



**VOTING PAPER FOR
International Inner Wheel
BOARD DIRECTOR**

**SAMPLE
IIW BALLOT**

Record your X in
this column.

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	
5.	Mrs. E	
6.	Mrs. F	
7.	Mrs. G	
8.	Mrs. H	
9.	Mrs. I	
10.	Mrs. J	
11.	Mrs. K	
12.	Mrs. L	
13.	Mrs. M	
14.	Mrs. N	
15.	Mrs. O	
16.	Mrs. P	
17.	Mrs. Q	
18.	Mrs. R	
19.	Mrs. S	
20.	Mrs. T	

IMPORTANT - INSTRUCTIONS FOR VOTING

Please put a (X) CROSS beside your choice of Board of Directors

No other form of voting paper will be accepted.

Voting for more than 16 or less than 16 will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2023, sealed in the special white envelope provided.



BALLOT PAPER

Stamp
required

Name of Club.....

District No.....

International Inner Wheel
Suite 2.3, 20 Market Street
Altrincham
Cheshire WA14 IPF
United Kingdom

Please Note:

1. The Return Address may be written at the back of the envelope.
2. Mark AIR-MAIL on the envelope and paste Air Mail postage.
3. Name of Club as in Charter.
4. District No. DO NOT add Zero as Rotary does.

The right to vote is the basic right without which all others are meaningless. When we vote we take back our power to choose, to speak up and to stand with those who support us and each other.



VOTING DELEGATES

Note:

- ✦ Only Active Members of Clubs can be Voting or Deputy/Proxy Voting Delegates.
- ✦ Active Members includes Honoured Active Members too.

I. Voting Delegates at Club Meetings

All Active and Honoured Active Members.

II. Voting Delegates at District Meetings

a. District Executive Committee Members

b. Clubs' Voting Delegates:

- ✦ **Number and Eligibility of Voting Delegates to District Committee:**

- (i) **Clubs with 50 or less than 50 active members - 2 Voting Delegates: Club President and Club Secretary** are normally the voting delegates when club has 2 voting delegates and in case they are not able to attend the Conference then any other member could be the Voting Delegates.
- (ii) Clubs with more than 50 active members $\sqrt{1}$ additional vote. Voting Delegates therefore will be Club **President and Club Secretary** (generally but not necessarily) and a member of the club.

Note:

- No voting delegate can have more than 1 vote. If a member is a District Executive Committee Member then she cannot be the voting delegate of her club too.
- If a District Executive Committee Member is not attending the meeting she cannot deputize her vote.
- In District Assembly for 2024-25 the general rule is that Voting Delegates are of 2023-24.

Clubs Deputy Voting Delegate:

In case the club's Voting Delegates are not able to attend the District Committee the club can appoint Deputy Voting Delegates who too should fulfill the criteria as required by Voting Delegates and such authorization should be on Club Letterhead only.



SAMPLE OF PROXY LETTER

Dear Election Officer,

In a meeting held on _____ our club had decide to send _____ as Proxy Voting delegate on behalf of President/Secretary _____ (Name & Designation) at the District Elections to be held in the District Conference on 22nd December 2024 at Bhubaneswar

Sign. of President

Club Seal

Sign. of Secretary

LETTER OF CONSENT

Letter of consent, I _____ member of _____ Club agree to act as proxy holder and vote in the place of _____ (Name & Designation).

(Signature of the Proxy holder)

Note: You can print this matter on your club letter head directly.

III. Voting Delegates at Triennial Conference

- a. **Association Executive Committee Members** – Ex-officio Voting Delegate.
- b. **AC Members** – Ex-officio Voting Delegate.
- c. **Past I/W Representative** – Ex-officio Voting Delegate.
- d. **Past Association Presidents** – Ex-officio Voting Delegate. **Above 4 categories have 1 vote each. All the above if not represented may designate as proxy a District Committee Voting Delegates** or to their club.
- e. **District's Voting Delegate** – 2 Voting Delegates.
- f. **Club's Voting Delegates** – Club Voting Delegates shall be elected from amongst the active members but need not be Executive Committee Members.



- (i) **Clubs having 50 or less than 50 members can send 1 Voting Delegate.**
- (ii) **Clubs having a membership of 51 to 100 then the club is entitled to send 3 Voting Delegates.**
- (iii) **Clubs having more than 100 members then the club is entitled to send 4 Voting Delegates.**

Proxy Voting Delegate:

It arises when some club is not represented at or a voting delegate for the Triennial is not able to attend the Triennial. In such a case the voting right can be given to a proxy voting delegate. the following could be the Proxy Voting Delegate:

- District Proxy Vote Holder (for clubs, it has to be passed in District Committee, could be DC or other District Executive Committee Member or a President of a club in the District) IV. Voting Delegates for IIW Convention
 - a. **IIW EC and Board - 1 vote each**
 - b. **Past IIW Presidents - 1 vote each**
 - c. **Past Board Member/Director - 1 vote each**
 - d. **National Representative - 1 vote**
 - e. **District Committee - 1 vote** (district Chairman generally but in case she is not able to attend then the District can appoint a District Committee Voting Delegate who should be a member of District Committee)
 - f. **Clubs: 1 vote per club**

Proxy Voting Delegate:

It arises when some club is not represented at or a voting delegate for the Convention is not able to attend the IIW Convention. In such a case the voting right can be given to a proxy voting delegate. The following could be the Proxy Voting Delegate:

- **National Representative** (Association President)
- **Past Board Member/Member**
- **Past National Representatives**
- **District Committee Voting Delegate** (could carry votes of clubs of other District too)

Each proxy vote holder can carry maximum 70 votes.



NO. OF VOTING DELEGATES OF CLUBS

At District Level - Club Membership strength

Upto 50 active members - 2 club voting delegates.

51-100 active members - 3 club voting delegates.

101-150 active members - 4 club voting delegates.

At Association Level - Club Membership Strength

Upto 50 active members - 1 club voting delegates.

51-100 active members - 2 club voting delegates.

101-150 active members - 3 club voting delegates.

151-200 active members - 4 club voting delegates.

Remember !!!

Voting is Your Right

Vote and Devote Yourself to a Better Inner Wheel.

Voting Matters!

SOCIAL MEDIA ETIQUETTES

Facebook pages are a great way of publicizing your club activities. Make/join whatsapp and Facebook groups to make contacts and publicise club projects. It helps to get ideas for projects too. But we have to maintain some etiquettes while using these apps.

Whatsapp etiquette

- Do not send irrelevant forwards on IW groups.
- Stick to projects / club programmes only.
- Good mornings, wishes, philosophical messages are only for friends and family groups. Don't send them in District/club official whatsapp groups.
- During any condolence msg day..kindly don't post any other forwarded messages or project pics atleast that day as a respect to the departed soul.

Facebook etiquette

- Do not tag anyone outside the photo group in your pictures.
- Don't tag even if they are things like Health messages etc. If she is a friend, she will read it, no need to tag.
- Don't put personal comments on timeline. Send messages instead. The club Facebook page is only for club activities,
- Don't share Personal stuff on club Facebook page.